

Walking the dog Theater is seeking a Managing Director

JOB DESCRIPTION

The Managing Director, in close coordination with the Artistic Directors and the Board of Directors, is responsible for the consistent achievement of the company's mission, artistic vision and financial objectives, with primary responsibility for innovative fund-raising and resource development, strategic planning and goal setting, fiscal management and communications.

Applicant must have B.A. in Arts Management or related field, or equivalent with a minimum 3 years experience in charitable fund development and organizational management.

Applicant must have excellent communication and interpersonal and relationship-building skills to effectively work with a variety of people and personalities, maintaining and expanding the community of interest. He/she must have the proven ability to work effectively with Board members, colleagues, donors and volunteers, demonstrating strength of character, integrity, transparency and open-mindedness.

She/he must be a proven fund-raiser, with documented success in securing major and annual gifts from foundations, corporations, and individuals and in meeting annual fund goals, development management, grant writing, sponsorships and special events.

Applicant must be willing to:

- Manage a demanding workload and the growth and continued success of the organization with a strong sense of purpose, enthusiasm and a genuine commitment to the vital role of live theater and arts education
- Engage in developing and maintaining a deep understanding of WTD's approach and values in regards to its artistic vision and educational impulses
- Think creatively and support an environment that fosters imagination, innovation and ingenuity

Application Process

Please email a cover letter and resume to be followed by a hard copy through the post to:

David Anderson

89 Fern Hill Road

Ghent, NY 12075

david@wtdtheater.org

No phone calls please.

Deadline: None, position open until filled.

WTD is an equal opportunity employer.