



## Columbia County Real Property Tax Service Agency

Announces a provisional appointment for:

### Valuation Specialist

This position is located at the Columbia County Real Property Tax Service Agency. Applications are being accepted for a provisional appointment pending the results of a civil service exam for applicants who meet the minimum qualifications as specified below.

All potential applicants should submit a resume and letter of interest to:

Suzette Booy, Director  
Columbia County Real Property Tax Service Agency  
560 Warren St, Hudson, NY 12534  
by July 2, 2010

#### 2010 Salary Schedule:

Starting Salary – Step 1	\$41,549
After 1 <sup>st</sup> Year – Step 2	\$43,993
After 2 <sup>nd</sup> Year – Step 3	\$46,437
After 3 <sup>rd</sup> Year – Step 4	\$48,881

#### **Minimum Qualifications:**

(a) Graduation from regionally accredited or New York State registered college or university with a Bachelor's Degree in statistics, economics, math, computer science, or related field **AND** one (1) year of full-time paid experience involving statistical analysis, real property appraisal and/or computer assisted valuation of real property; **OR**

(b) Graduation from regionally accredited or New York State registered college or university with an Associate's degree in statistics, economics, math, computer science, or related field **AND** two (2) years of full-time paid experience involving statistical analysis, real property appraisal and/or computer assisted valuation of real property; **OR**

(c) An equivalent combination of training and experience equal to or higher than that described in (a) and (b) above.

#### **Special Requirements:**

The incumbent will be required to satisfy all of the requirements set forth in the Rules and Regulations of New York State's Office of Real Property Services for an Assessor or Real Property Appraiser.

The incumbent must possess a valid New York State driver's license throughout the life of employment **OR** otherwise demonstrates the ability to meet the transportation requirements of the job.